# SOUTHFLEET PARISH COUNCIL

Minutes of the MEETING of SOUTHFLEET PARISH COUNCIL held on Monday 5<sup>th</sup> March 2018 at 8.15pm in the Village Hall, Southfleet.

PRESENT: Cllr M N Salway, Cllr I Brown, Cllr S Carter, Cllr L Tomkins and Cllr C Willis

APOLOGIES: Cllr P Tester (unwell)

15/18 DECLARATIONS OF INTEREST. Cllr Salway declared a personal interest in Sedley's School, Cllr Brown declared a pecuniary prejudicial interest in matters relating to Gravesham Planning and Enforcement matters in Dartford and Gravesend; and as the Chairman of Sedleys School Governors, Cllr Carter declared a prejudicial interest in Planning: Court Lodge Farm.

<u>16/18 MINUTES</u>: The Minutes of the meeting held on 5<sup>th</sup> February 2018 were considered, a typo corrected, agreed and signed by the Chairman.

17/18 MATTERS ARISING: No matters arising.

## 18/18 HIGHWAYS AND TRANSPORT MATTERS:

- a. Kent Highways Report: Noted
  - Whitehill Road: Closed from 19<sup>th</sup> February for 28 days for Gas main repairs.
- b. Bus Services: No update on the proposed cuts to services. It was noted that due to the heavy snow from Tuesday 27<sup>th</sup> February there were cuts to the service, no complaints had been received.
- c. Winter 2017/2018: The "Beast from the East" hit on Tuesday 27<sup>th</sup> February until Saturday 3<sup>rd</sup> March. There was heavy snow and -12c temperatures. Extra salt had been delivered and spread on pavements. Extra salt will be stored by Councillors and residents for the future.
- d. Station Road: Thames Water major pipework replacement. Residents had been notified that Thames Water would return in April for remedial work. However no official notice has been given.
- e. Dale Road: The Chairman reported on meeting with Cllr Kite and interested parties Re: Safety improvements. A KCC survey will take place, however improved signage would be the first priority. No planning decision has been taken on the wall at the front of Dale Villa.
- f. Highways England: The A2 Bean/ Ebbsfleet junction improvement public consultation dates were noted. Bean Residents Association had forwarded a plan of a proposed new site access in Park Corner Road. Cllrs will visit the consultation and seek information on the proposal.
- g. Joint Transportation Board: Meeting noted for Tuesday 6<sup>th</sup> March. The Agenda appeared to concentrate on urban areas of the Borough.
- h. Broadditch, New Barn Road: The Chairman had requested a meeting with KCC Highways to discuss improvements to signage and safety in the area.
- i. Station Road: It has been agreed to erect bollards in some gaps alongside the low level footpath. This will be inspected to agree the quantity for order.

## 19/18 FOOTPATHS:

a. DR137, DR137a: Waymark Signs have been erected to direct walkers on the correct route.

- b. DR133: Vegetation had been cut but was left on the footpath. This will be inspected and reported if not removed.
- c. DR48, DR28: Highcross Road. The area will be inspected, sites agreed for erection of new way markers and a possible refurbishment of the stile.

#### 20/18 PLANNING:

- a. The following observations given by the Planning Sub Committee on planning applications were noted:-
  - Knoll House DA/18/00120/FUL Erection of a boundary wall and gates to front boundary. The Parish Council is opposed to the retrospective application. In our opinion the works have an obtrusive impact on the general area, which heretofore has been a quietly designed enclave. There are other brick walls nearby, but these are lower and relatively less "eye-catching" In particular the piers of the new wall appear unnecessarily massive. The design of the in situ metal gates is not as shown on the "elevation in context" plan. The Parish Council asks DBC to seek remedial action.
  - Highview House (Appendix A)
- b. The following planning permission granted were noted:
- 23 Rectory Meadow DA/17/01663/COU Change of use of amenity land to residential garden. It was noted that there were a number of conditions in the original consent, relating to legislation, covenants and common law.
- c. The following planning applications were considered: None
- d. The following planning application was received as of 5<sup>th</sup> March.
- Hook Place Farm DA/18/00182/TRCON Removal of trees: It was agreed to seek further information on the exact location and what trees have been removed, as it was not clear on the planning application. The Clerk will research the location on the Ordinance Survey map, contact DBC Planning and the area will be inspected by Cllrs.
- g. Consideration and responses to consultations. None
- h. Enforcement Issues: (Cllr Brown left the meeting)
  - Hook Place Farm vehicle access opposite Banbury Villas: A RTA had been reported due to a large HGV accessing the track to the Grain Store, causing damage to a parked car. This had been reported to DBC planning, as there was a possible breach of planning consent re: change of use. DBC had replied the query was not a planning issue, and to refer the access problems to KCC Highways. This will be followed up with DBC and KCC Highways.
- i. Ebbsfleet Urban Development Corporation: The attendance at the Annual Parish Meeting on 19<sup>th</sup> March by Mr Ian Piper and Paul Boughen was noted.
- j. London Resort: No update.

# 21/18 KENT ASSOCIATION OF LOCAL COUNCILS:

- a. Parish News: Noted. It was agreed that once again there were no interesting articles and excessive advertising.
- b. Dartford Area: The Chairman reported on the meeting at Stone on 20<sup>th</sup> February. 4 Councils were represented by 5 Cllrs and 1 Clerk, Cllr Burrell was elected as Chairman, and the Clerk to Stone will take on the Clerk role. There was extensive discussion on policing with the Police Commander of Gravesham, however no discussion on a possible merger with Gravesham or Data Protection. A suggestion by SPC on a possible meeting to discuss sharing of a DPO Officer had not been considered by the other Councils. It was agreed to discuss at the April meeting the benefits of renewing KALC membership.

#### 22/18 ALLOTMENTS:

- a. There are 3 whole/part allotments available. The plots will be advertised in the next newsletter.
- b. General maintenance of allotments: The allotments generally are looking neat and tidy

#### 23/18 CORRESPONDENCE/COMMUNICATION: None

#### 24/18 ENVIRONMENTAL MATTERS/POLICE/LICENSING

a. Police, Kent Fire and Rescue. An incident at The Ship Public House was noted whereby a man sought shelter as he was being chased by a gang with baseball bats. The Police and Fire brigade were called to deal with the isolated attack. The Chairman had checked on the Landlady to make sure she was OK.

#### b. Environment:

- Rubbish/Recycling/Dog Bin: Due to the snow the rubbish collection had been delayed. DBC had advised to keep the bins out until the Contractor catches up on collections.
- Defibrillator: The instructions for use are on the PC website. CPR training has been arranged by the Village Hall on 13<sup>th</sup> March which will be advertised to residents.
- c. Trees and Bulbs: The order of bluebells "in the green" to be delivered in the spring was noted.

# 25/18 CODE OF CONDUCT/STANDARDS FOR ENGLAND, LOCAL GOVERNMENT, STANDING ORDERS:

• Data Protection: The attendance at DBC training on 10<sup>th</sup> April, the proposed amendments to the Standing orders and suggested notification to all residents whom the PC holds data was noted. Ideally the PC would wish to share a DPO with other PCs in the Borough; however a quote will be sought on a individual basis and discussed at the April meeting.

<u>Processing of data</u> - The data received from parishioners that will consist only of their name, address, telephone number and email address will be held on the Parish Council computer system managed by the Clerk only and not shared with any other body or Members of the Parish Council. Parishioners have the right to amend their details at any time or remove them by informing the Clerk. Information emails sent by the Clerk will be sent by "blind copy" in order to protect the parishioner's email address. Requests for personal data information will be declined.

<u>The Electoral roll:</u> Received from Dartford Borough Council on an annual basis is held on the Parish Council's computer system and password protected. The information contained will only be viewed by the Clerk and the Chairman and only used for reference purposes.

• Community Governance; The consultation on Electoral Review of Dartford Borough Parishes meeting on 27<sup>th</sup> February was postponed due to the weather.

<u>26/18 ANNUAL MEETING 19<sup>TH</sup> MARCH:</u> The Chairman explained the history of the meeting and the arrangements and attendance by Mr Ian Piper and Paul Boughen of Ebbsfleet Corporation were noted.

<u>27/18 DONATIONS/GRANTS:</u> a request from Southfleet Village Hall was noted re: defibrillator. It was agreed to put this on hold and consider a request if there was maintenance, damage or training need in the future.

<u>28/18 VILLAGE SIGNS</u>: The sign design was agreed and will be ordered. The suggested location at Westwood Cross roads will be inspected to ascertain suitability.

# 29/18 FINANCE:

- a. <u>Cheques agreed</u>
  - Clerks Salary and expenses (1<sup>st</sup> Jan 31<sup>st</sup> March) cheque dated 1.4.18 £
  - Ray Watson (footway markers) £66.30
  - Southfleet Village hall (2018/2019hirings) cheque dated 1.4.18 £308
- b. Printing of newsletter: It was agreed to pay £85+vat to Darenth printing when the invoice is received